

MEAFCS MEETING
Bozeman, MT- September 4, 2003

President Judy Johnson called the meeting to order at 12:05 PM in the meeting room of the Bozeman Comfort Inn. Those in attendance were: Gloria Bennett, Corine Cramer, Judy Johnson, Peggy Lambard, Lynn Paul, Barb Hoffman, Sheila Fridrick, Phyllis Dennee, Diann Pommer, Kathy Revello, Phyllis Hansen, Dana Thompson, Ardis Oekers, Claire Del Guerra, Tara Andrews, Marcia Goetting, Karen Tyra, Jennifer Wells, Jane Wolery and Denise Seilstad.

*Mike Vogel
Stacy Bailey*

Jane Wolery reported on program sharing and asked the members how they wanted to go about it, since we seem to not have much time when we get together. Judy asked if the conference call was worth continuing, and it was decided yes. The next call is scheduled for October 20 at 3:00 PM. The FCS List Serve was discussed, and Judy will get the word out to see who may want to be on this so it could be used for FCS business and program sharing. She will then get the address to everyone. Karen Tyra shared a program she had on Herbal Supplements and Tara Andrews reported on her "Walk across Montana" program.

The Fund raising work group was called on to report, but they have not met yet. No report at this time.

Lynn Paul announced that the Specialists have regular meetings and she invited us to let her know if we want to share anything with them, or have them discuss particular issues, we need to get the information to them. There is no formal schedule as to when they meet.

Judy reminded the members about the Director candidate who has been invited back to visit campus on September 15. We are all invited to meet her.

Galaxy was discussed. Members attending are Jennifer Wells, Mike Vogel, Phyllis Hansen, Diann Pommer, and Judy Johnson. State Night out was discussed, and those attending will individually respond to the invite. Voting issues were discussed. The issue that will need to be voted on is whether or not we want to allow Associate Membership. Karen Tyra moved that the delegates vote their conscience. Motion not passed. Lynn Paul moved that Judy Johnson and Jennifer Wells vote yes on this issue. Marcia Goetting seconded the motion. Motion carried.

Judy formed a By-Laws committee. The committee members are Karen Tyra, Sheila Fridrick, Judy Johnson and Jennifer Wells.

Mike Vogel reported that there was an FCS display out in the hall that we should all take a look at.

Mike reminded us of the Stakeholders meetings we should all be holding and how critical they are for us.

Mike also reminded us of the RIO and its format.

- 5 Goals

- Need to be looking at Plans of Work as they are in the system

- Need to fit between the "key Themes"

- About 60% of what we do should be on RIO

Meeting was adjourned at 1:00 PM.

Respectfully Submitted

Denise Seilstad
Secretary

MEAFCS MEETING
Bozeman, MT - March 18, 2003

President Judy Johnson called the meeting to order at 6:25 PM at Sante Fe Reds Restaurant. Those in attendance were: Kathy Revello, Tara Andrews, Karen Tyra, Phyllis Hansen, Sandy Bailey, Marsha Goetting, Bernice Mason, Jane Wolery, Sheila Fridrik, Ardis Oekers, Jennifer Wells, Mike Vogel, Jennifer Anderson, Judy Johnson, Diann Pommer, Gloria Bennett, Teresa Terry, Phyllis Denne, Mary Zartman, Lynn Paul, and Denise Seilstad.

Judy presented certificates for the NEAFCS Challenge 2002.

Judy also presented certificates to new members, Theresa Terry, Renee Harris and Kathy Revello.

Secretary report: The Secretary report was amended to say that Mike Vogel was in attendance at the meeting. Sandy Bailey moved we accept the secretary report and it was seconded by Phyllis Hansen. Motion carried.

Treasure Report: Karen Tyra presented the treasurer's report.

Karen Tyra moved that we accept the changes that are hi-lighted on the distributed MEAFCS By-Laws. Bernie Mason Seconded it and the motion carried.

Election of Officers: The slate of officers were presented. They were, President - Jennifer Anderson and President Elect, Tara Andrews. A motion was made by Jennifer Wells to accept the slate of officers and it was seconded by Phyllis Hansen. Motion carried.

Jane Wolery held a discussion about program sharing. Some suggestions were that we could have a statewide publication, we could share over the Internet, or put programs on CD's. It was suggested that we should have someone in charge of collecting this information and getting it out to everyone. The point is to make less work for everyone. Mike Vogel shared that he needs to have information from the agents as to what we are each doing to share at Administration Staff. Judy Johnson suggested that Mike Vogel and Jane Wolery work together to come up with an idea of how to share.

Proposed Budget: Karen Tyra presented the proposed budget. She reported that the fund raiser at national (Kansas City) brought in \$235. Jennifer Wells mentioned that she did not like a budget that included General and Professional funds together. Phyllis Hansen recommended that we revise the motion by moving the \$1000 for professional Development back into the General Fund. Tara Andrews seconded this motion and it carried. Bernie Mason moved we accept the revised budget and Marsha Goetting seconded the motion. Motion carried.

Judy asked what ideas people had for use of funds during the next few years. Lynn Paul suggested we join with others to do Public Policy work and get credit we deserve. Tara Andrews suggested we continue to support Extension Day on the Hill. Sandy Bailey suggested we

continue to assist people attending National Conferences. Phyllis Denee suggested that we continue with awards. Diann Pommer suggested we support a summit. Jane Wolery suggested conference calls to keep in touch. Judy asked that we start a plan of what we want to do with money and how we are going to get more money. Suggestion about raising dues, holding fund raisers, thinking about endowments were all discussed. A work group consisting of the following people was formed: Jennifer Wells, Phyllis Hansen, Jennifer Anderson.

Jennifer Anderson reported on JCEP. She thanked the group for the financial assistance to attend the meeting. They met on Feb. 6-8 in Billings.

The Diversity Award at the National Level was discussed. Phyllis Denee moved that we take \$50 from Mike Vogel's budgeted amount to give to this award. Lynn Paul seconded and the motion carried.

Judy reported that Phyllis Hanson has agreed to fill Terry Egan's shoes as the new Public Affairs position.

GALAXY was discussed and 9 members stressed interest in attending. Karen Tyra and Bernie Mason volunteered to donate auction items. Corsages at national Conference were discussed and Jennifer Anderson will take care of them.

Marsha Goetting gave an update report on the Adopt a Member program.

Meeting was adjourned at 8:25 PM.

Respectfully Submitted

Denise Seilstad
Secretary

MEAFCS AGENDA

Tuesday, March 18, 2003

CALL TO ORDER

1. Introductions
Certificates
Thank You's
2. Secretary's report
3. Treasurer's report

BUSINESS

1. Vote on revised MEAFCS By-Laws
2. Election on Officers
President - President-Elect, Jennifer Anderson has agreed to move into that position
President-Elect - Tara Andrews has agreed to run
3. Proposed Budget for 2003-2004
Scholarship status - Karen Tyra
4. Fund-raising
2002 fund raiser report - Karen Tyra
what's important to MEAFCS members
fund raising plans for the future
5. Professional Development Money
6. Program Sharing – Jane Wolery
How can we do it in the future? Electronically? Ideas?
7. NEAFCS Business
JCEP Western Regional Meeting Report - Jennifer Anderson
Diversity Award
New Public Affairs Program – Phyllis Hansen
neafcs.org
Corsages at National Convention
GALAXY - Who is going? Who will be voting delegates? Two auction items needed.
Transportation.
8. Specialist Requests
Adopt-a-Member - Marsha Goetting
9. Program Leader Business - Mike Vogel

IMPORTANT DATES

April 3-4	2003 MAFCS State Convention - Missoula
September 22-24	2003 Galaxy, Salt Lake City, UT
October 3-7	2004 Annual Session, Nashville, TN
September 24-28	2005 Annual Session, Philadelphia, PA

2003 NEAFCS Publications Schedule

March-July	Electronic distribution of information via an "e" newsletter.
August	Printed <i>Communique</i> newsletter
Sept-Dec	Electronic distribution of information via an "e" newsletter
December	Printed version of <i>The Reporter</i>

MEAFCS Approved Budget 2003-2004
(Doesn't include interest)

	<u>General Fund</u>	<u>Prof. Dev. 2000</u>	<u>Scholarship</u>
BALANCE (2/10/03)	\$4,617.57	\$3,231.40	\$2,847.36
 INCOME			
Dues (24 members)	\$1,625.00		
Fund Raiser	<u>150.00</u>		
	\$1,775.00		
 TOTAL	 \$6,392.57	 \$3,231.40	 \$2,847.36

EXPENSES

Dues to NEAFCS	\$1,000.00		
Voting delegates	500.00		
Non-voting Delegates	500.00		
State FCS Program Leader	450.00		
NEAFCS Diversity Award	50.00		
Extension Day on the Hill	100.00		
Postage	35.00		
Office Supplies	<u>25.00</u>		
Scholarship (\$167.17 currently available)		<u> </u>	<u>0</u>
TOTAL	\$2,660.00		

BALANCE (3/01/04)	\$3,732.57	\$3,231.40	\$2,847.36
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3/18/03

2003 MEAFCS Financial Statement

March 14, 2002 - March 3, 2003

All Funds

Balance carried forward (checking, CD) [3-14-02] \$14,663.96

Income

Dues	1665.00*
C.D. interest	132.88
Scholarship interest	59.13
Passbook interest	34.85
Sales Table at NEAFCS	270.00

(\$16.79 less income than in '02. W/ Mike's dues, we will have \$48.21 more than '02) 2,161.86
\$16,825.82

Expenses

	Regular	2000 Prf D	Scholarship
National Conference (voting delegates)		\$1,000.00	
Non-voting delegate to NEAFCS		500.00	
Vice-President to JCEP Meeting		243.60	
Dues to NEAFCS	1,120.00		
Extension Day on Hill	200.00		
FCS Program Marketing	500.00		
Postage, delivery, certification	30.89		
Sales Table Rental at NEAFCS	<u>35.00</u>		

\$1,885.89 ~~(\$176.84 LESS than 2002)~~

Scholarship (Ardis Oelkers) \$ 500.00
\$ 500.00

2000 Professional Dev. Grant Requests 2,000.00
(Remaining=\$3,231.40) \$3,743.60

\$6,129.49
\$10,696.33

BREAKDOWN OF FUNDS (by account)

-C.D. (First Security Bank, Bozeman [Renewed for 3 mos. @ 2.05 %, 2.0 %, 1.75 % APR respectively]) (Interest-\$132.88) \$7,096.73

-Available \$4,249.37 (60% of CD)

-MAEHE Scholarship (\$59.13 int.) \$2,847.36 (40% of CD)
(Total interest in scholarship = \$167.17)

-Passbook Savings (1.0% APR) 3,401.48

-Checking 198.05
\$10,696.33

BREAKDOWN OF FUNDS (by allocation)

-2000 Professional Development (Down \$3743.60 over '02) \$3,231.40

-MAEHE Scholarship (Down \$440.87 over '02) 2,847.36

-General Fund (\$216.84 MORE than '02) 4,617.57
(3/03/03) **\$10,696.33**

*Mike Vogel's dues misplaced

Transaction Report
03/13/02 Through 03/03/03

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 03/12/02				792.54
03/22/02	DEP	Deposit	Peggy Amaral-Lombard	Dues		65.00
03/22/02	512	NEAFCS	1 member-Peggy Amaral-L...	Dues and Subscriptions		-40.00
03/28/02	513	Jennifer Wells	Mileage to 2001 NAE4-HA-...	2000 Prof. Development		-200.00
04/12/02	DEP	Deposit	Teresa Terry	Dues		35.00
04/17/02	514	NEAFCS	1 member-Teresa Terry	Dues and Subscriptions		-40.00
05/08/02	515	MSU Extension Service	FCS#246901--FCS Coordin...	Gifts Given		-500.00
05/23/02		Transfer Money		[Passbook Savings]		500.00
05/23/02	516	Diann Pommer	Registration for SNE Confer...	2000 Prof. Development		-200.00
06/04/02	517	NEAFCS	State Sales Table at Conve...	Conference		-35.00
06/28/02		Transfer Money		[Passbook Savings]		500.00
06/28/02	519	U.S. Post Office	Stamps	Postage and Delivery		-7.74
06/29/02	518	Ardis Oelkers	2002 Scholarship Recipient ...	Scholarship		-500.00
08/07/02	520	USPS	Certified mail--revise C.D.	Postage and Delivery		-4.05
08/11/02	DEP		CD Scholarship--cover Ardi...	Certificate Of Deposit--New		500.00
08/28/02		Transfer Money		[Passbook Savings]		1,500.00
08/28/02	521	Judy Johnson	Voting Delegate--NEAFCS--...	2000 Prof. Development		-500.00
08/28/02	522	Karen Tyra	Voting Delegate--NEAFCS--...	2000 Prof. Development		-500.00
08/28/02	523	Phyllis Hansen	Non-voting Delegate--NEAF...	2000 Prof. Development		-125.00
08/28/02	524	Ardis Oelkers	Non-voting Del-NEAFCS/N...	2000 Prof. Development		-325.00
08/28/02	525	Terry Egan	Non-voting Delegate--NEAF...	2000 Prof. Development		-125.00
08/28/02	526	Dana Thompson	Non-voting Del--NEAFCS/N...	2000 Prof. Development		-325.00
10/03/02	527	Teresa Terry	Rocky Mtn. Sewing Festival	2000 Prof. Development		-200.00
10/11/02	DEP		deduct \$35 for booth to figur...	NEAFCS Table		270.00
11/13/02	DEP		Tyra, Pomr,Wolry, Dne, Go...	Dues		490.00
11/21/02	DEP		Mason, J.Johnson, Seilstad,...	Dues		260.00
11/21/02	528	MSU Foundation/Extension ...	Extension Day on the Hill	Gifts Given		-200.00
11/22/02	529	U.S. Post Office	Stamps	Postage and Delivery		-7.40
12/12/02	DEP		Paul,Andrews,Oekrs,Bnntt,...	Dues		520.00
01/17/03	DEP		Anderson, Friedrich, Revell...	Dues		295.00
01/27/03	530	NEAFCS	2 new members-24 renewals	Dues and Subscriptions		-1,040.00
01/28/03	531	USPS	delivery confirmation-dues t...	Postage and Delivery		-4.30
02/10/03	532	MSU Extension Family & H...	Sandy Bailey-Strngth & Bld...	2000 Prof. Development		-200.00
02/11/03	533	Jennifer Anderson	JCEP Meeting	2000 Prof. Development		-243.60
02/18/03	534	USPS	book of stamps	Postage and Delivery		-7.40
02/19/03	535	Peggy Amaral-Lombard	Reg/room for Shaping a He...	2000 Prof. Development		-200.00
02/25/03		Transfer Money		[Passbook Savings]		600.00
02/25/03	536	Phyllis Dennee	EFNEP Reg Mtg/Padgett-T...	2000 Prof. Development		-200.00
02/27/03	537	Laurie Lutt	Grandparents raising Grand...	2000 Prof. Development		-200.00
02/27/03	538	Kathy Revello	MAFCS/Michele Deck/Gran...	2000 Prof. Development		-200.00
		TOTAL 03/13/02 - 03/03/03				-594.49
		BALANCE 03/03/03				198.05
		TOTAL INFLOWS				5,535.00
		TOTAL OUTFLOWS				-6,129.49
		NET TOTAL				-594.49

2003 MEAFCS Financial Statement

March 14, 2002 - February 6, 2003

All Funds

Balance carried forward (checking, CD) [3-14-02] \$14,663.96

Income

Dues	1665.00*
C.D. interest	132.88
Scholarship interest	59.13
Passbook interest	31.78
Sales Table at NEAFCS	270.00

(\$19.86 less income than in '02. With Mike's dues, we will have \$45.14 more than '02) 2158.79
\$16,822.75

Expenses

	Regular	2000 Prof Dev
National Conference (voting delegates)		\$1,000.00
Non-voting delegate to NEAFCS		500.00
Dues to NEAFCS	1120.00	
Extension Day on Hill	200.00	
FCS Program Marketing	500.00	
Postage, delivery, certification	23.49	
Scholarship (Ardis Oelkers)	500.00	
Sales Table Rental at NEAFCS	<u>35.00</u>	
	\$2378.49	Income \$280.30 more than expenses not counting scholarship.
2000 Professional Dev. Grant Requests (Remaining=\$4,475.00)		<u>1,000.00</u> \$2,500.00~
		<u>\$4,878.49</u>
		\$11,944.26

BREAKDOWN OF FUNDS (by account)

-C.D. (First Security Bank, Bozeman [Renewed for 3 mos. @ 2.05 %, 2.0 %, 1.75 % APR respectively]) (Interest-\$132.88) \$7,096.73

-Available \$4,249.37 (60% of CD)

-MAEHE Scholarship (\$59.13 int.) \$2,847.36 (40% of CD)

(Total interest in scholarship = \$167.17)

-Passbook Savings (1.0% APR) 3,998.48

-Checking 849.05

BREAKDOWN OF FUNDS (by allocation)

-2000 Professional Development (Down \$2500 over '02) \$4,475.00

-MAEHE Scholarship (Down \$440.87 over '02) 2,847.36

-General Fund (\$221.17 MORE than '02) 4,621.90

(2/7/03) **\$11,944.26**

*Mike Vogel's dues are on the way
 ~Expect \$400-\$600 more requests by Mar. 1

Transaction Report by Category
03/01/02 Through 02/12/03

Date	Num	Description	Memo	Category	Clr	Amount
TOTAL Scholarhip						-500.00
TOTAL EXPENSES						-4,878.49
TOTAL INCOME - EXPENSES						-2,378.49
TRANSFERS						
Passbo...						
05/23/02		Transfer Money		[Passbook Savings]		500.00
06/28/02		Transfer Money		[Passbook Savings]		500.00
08/28/02		Transfer Money		[Passbook Savings]		1,500.00
TOTAL FROM Passbook Savings						2,500.00
TOTAL TRANSFERS						2,500.00
OVERALL TOTAL						121.51

Transaction Report by Category
03/01/02 Through 02/12/03

Date	Num	Description	Memo	Category	Clr	Amount
INCOME						
Dues						
03/11/02	DEP	Deposit	Laurie Lutt	Dues		65.00
03/22/02	DEP	Deposit	Peggy Amaral-Lombard	Dues		65.00
04/12/02	DEP	Deposit	Teresa Terry	Dues		35.00
11/13/02	DEP		Tyra, Pomr,Wolry, Dne, Go...	Dues		490.00
11/21/02	DEP		Mason, J.Johnson, Seilstad...	Dues		260.00
12/12/02	DEP		Paul,Andrews,Oekrs,Bnntt,...	Dues		520.00
01/17/03	DEP		Anderson, Friedrich, Revell...	Dues		295.00
		TOTAL Dues				<u>1,730.00</u>
NEAFCS Table						
10/11/02	DEP		deduct \$35 for booth to figur...	NEAFCS Table		270.00
		TOTAL NEAFCS Table				<u>270.00</u>
Scholarship						
08/11/02	DEP		CD Scholarship--cover Ardi...	Scholarship		500.00
		TOTAL Scholarship				<u>500.00</u>
		TOTAL INCOME				<u>2,500.00</u>
EXPENSES						
2000 Prof. Development						
03/28/02	513	Jennifer Wells	Mileage to 2001 NAE4-HA-...	2000 Prof. Development		-200.00
05/23/02	516	Diann Pommer	Registration for SNE Confer...	2000 Prof. Development		-200.00
08/29/02	521	Judy Johnson	Voting Delegate--NEAFCS--...	2000 Prof. Development		-500.00
08/28/02	522	Karen Tyra	Voting Delegate--NEAFCS--...	2000 Prof. Development		-500.00
08/28/02	523	Phyllis Hansen	Non-voting Delegate--NEAF...	2000 Prof. Development		-125.00
08/28/02	524	Ardis Oelkers	Non-voting Del--NEAFCS/N...	2000 Prof. Development		-325.00
08/28/02	525	Terry Egan	Non-voting Delegate--NEAF...	2000 Prof. Development		-125.00
08/28/02	526	Dana Thompson	Non-voting Del--NEAFCS/N...	2000 Prof. Development		-325.00
10/03/02	527	Teresa Terry	Rocky Mtn. Sewing Festival	2000 Prof. Development		-200.00
		TOTAL 2000 Prof. Development				<u>-2,500.00</u>
Conference						
06/04/02	517	NEAFCS	State Sales Table at Conve...	Conferences		-35.00
		TOTAL Conference				<u>-35.00</u>
Dues and Subscriptions						
03/22/02	512	NEAFCS	1 member-Peggy Amaral-L...	Dues and Subscriptions		-40.00
04/17/02	514	NEAFCS	1 member-Teresa Terry	Dues and Subscriptions		-40.00
01/27/03	630	NEAFCS	2 new members-24 renewals	Dues and Subscriptions		-1,040.00
		TOTAL Dues and Subscriptions				<u>-1,120.00</u>
Gifts Given						
05/08/02	515	MSU Extension Service	FCS#246901--FCS Coordin...	Gifts Given		-500.00
11/21/02	528	MSU Foundation/Extension A...	Extension Day on the Hill	Gifts Given		-200.00
		TOTAL Gifts Given				<u>-700.00</u>
Postage and Delivery						
06/28/02	519	U.S. Post Office	Stamps	Postage and Delivery		-7.74
08/07/02	520	USPS	Certified mail--revise C.D.	Postage and Delivery		-4.05
11/22/02	529	U.S. Post Office	Stamps	Postage and Delivery		-7.40
01/28/03	531	USPS	delivery confirmation-dues t...	Postage and Delivery		-4.30
		TOTAL Postage and Delivery				<u>-23.49</u>
Scholarship						
06/29/02	518	Ardis Oelkers	2002 Scholarship Recipient ...	Scholarhip		-500.00

Account Balances Report

As of 02/05/03

Acct	02/05/03 Balance
ASSETS	
Cash and Bank Accounts	
MAEHE Scholarship-part of C.D.	2,834.89
MEAFCS C.D.-New-Professional Dev. Money from MSU	4,230.67
MEAFCS-C.D.-original-Valley Bank,Ronan(Scholar. 2780.32)	0.00
MEAFCS-Montana Association	840.06
Passbook Savings-Opened 5/2000	3,998.48
TOTAL Cash and Bank Accounts	<u>11,913.09</u>
TOTAL ASSETS	<u>11,913.09</u>
LIABILITIES	0.00
OVERALL TOTAL	<u><u>11,913.09</u></u>