

## MEAFCS Minutes

May 1, 2013

Attending: Nori Pearce, Roubie Younkin, Ardis Oelkers, Meghan Phillippi, Julie Riley, Marsha Goetting, Jane Wolery, Joel Schumacher, Carrie Benke, Jona McNamee, Linda Williams, Shiela Friedrich, Tara Andrews, Denise Seilstad, Kelly Moore, Shaye Skovgaard, Ludmila Keller, Mike Vogel, Lynn Paul, Sandy Bailey, Phyllis Hansen, Diann Pommer, Lisa Terry, Teresa Terry, Alice Burchak, Liz Werk, Lea Ann Larson, Mary Anne Keyes, and Wendy Wedum.

President Mary Anne Keyes called the meeting to order at 11:15 a.m. at the MSU Weatherization Center.

**Minutes:** Tara moved to accept the minutes, Nori 2<sup>nd</sup>, motion passed.

### **Treasurer:**

Joel presented a printed summary of the Treasurer's Report. Checking balance is \$2,409.19; CD operations balance of \$2,685.75 (both of these accounts are unrestricted); Savings balance is \$5,403.24 (professional development) and the Certificate of Deposit has a Total of \$7,985.67 of which \$6,923.14 is endowed and \$1,062.53 is available. Joel reported that Judy Johnson and Bernie Mason accepted the gift of lifetime memberships. With our dues currently at \$100 for national and \$25 for state, the incoming and outgoing funds are close to the same.

### **Announcements:**

Annual Conference host is the Central Region, scheduled for the Week of October 21<sup>st</sup>. Committee members include Co-Chairs Jona McNamee & Travis Standley, Alice Burchak, Jesse Fulbright, Paul Lachapelle and Lea Ann Larson. Planning is in progress.

Program Planning Working Group – Wendy gave a brief update of the working groups on definitions, other models and training. Committee members include: Sandy Bailey, Roni Baker, Mary Burrows, Nico Cantalupo, Dan Clark, Allison Flynn, Shiela Friedrich, Sarah Hamlen, Dan Lucas, Cody Stone, and Wendy Wedum.

### **Unfinished Business:**

Adobe Connect Training – Joel gave an over view of the training completed by Nori, Lisa and Wendy and recognized the first 'graduates' (Lisa, Wendy), Nori will be presenting soon. And that the second class is in progress. The first webinar, The Elegant Agent, is posted – question came up as to where to house these programs – server space etc., public webinars? Joel will look into this.

Challenge Gift (from Marsha Goetting) – Shaye, Professional Development Committee, is developing the application process for the AFCPE, which has received a lot of interest. A committee with Carrie Benke, Mary Anne Keyes and Shaye will work on this project. President Mary Ann requested a motion to move this item to new business, Tara so moved, Meghan 2<sup>nd</sup>, motion passed.

### **Committee Reports:**

*Awards* – Jona announced there were three awards submitted to M/NEAFCS, Joel, Sandy, and Wendy & Jona – all received first place state. Regional Awards are expected in July. Jona reminded people it is not a difficult process and soon the entire process will be electronic.

*Bylaws* – Mary Anne pointed out that currently there are no specifics on election times for officer elections – it is not designated as fall or spring meetings.

*Member Resources* – Sheila, no report.

*Professional Development* – Shaye reported the application for the Challenge Gift is May 1<sup>st</sup>. Nori moved to change the application date to May 15<sup>th</sup>, Diann 2<sup>nd</sup>, motion passed.

*Alumni and Friends* – Marsha will work on organizing a once a year newsletter.

*Public Affairs* – Nori, and others talked about the cottage food act that was presented in the Montana Legislature. Having a public affairs role was very helpful. Lisa Terry volunteered to be on the committee.

### **New Business:**

*Association Scholarship Monies* – Joel reported there are a couple different accounts to extend Marsha's gift to get two people through the AFCPE program. These can come from earnings from the Endowment and the professional development funds. Agents also have professional development funds (\$200 per year) from their RDH's. A suggestion was also made to recruit speakers with the funds. And, all endowment funds stay intact.

*Webinar Development* – Do members of the association want to stay on the same track? How frequently to do FCS webinars? Suggestion is to do quarterly webinars. A request was made to identify topics that agents or specialists need or can teach (please see list).

*Election of Officers* – Nomination for President, Nori Pearce and nomination for President Elect, Lisa Terry. Tara moved to close nominations, Phyllis 2<sup>nd</sup>, motion passed.

*Challenge Grant* – The Challenge Gift award will be June 1<sup>st</sup>. Decision is to use the MEAFCS application. Agents accepted into the AFCPE class will pay for the Test Application Fees (\$25-\$30 each test) and the MEAFCS will pay for the \$400 Test. The Agent will pay for all then be reimbursed by MEAFCS after the test is graded/passed.

Jane moved to accept the committees recommendations to use the 'green sheet' for the AFCPE application, Shiela 2<sup>nd</sup>, motion passed.

Marsha's Challenge gift is \$1,300 – with an additional \$300 two Agents could complete the program. Teresa moved to take \$300 from the professional development funds to make a total of \$1,600 available for two people to take the course. Diann 2<sup>nd</sup>, motion passed.

*FCS Update* – there was much discussion on how to format the FCS Update to have a balance of hands-on education and meeting the needs of addressing national trends and areas of core responsibilities of MSU Extension. Joe Broesder was asked to carry a message to the other RDH's to address the difference between Updates and Training. Nori moved to make a planning committee of Agents and Specialists, Kelly 2<sup>nd</sup>, motion passed. Sandy suggested to have one new Agent and one mature Agent for balance. Kelly Moore and Tara Andrews volunteered to work with the Specialists, Mike Vogel, Sandy Bailey, Lynn Paul to plan next year's FCS update.

Jane moved to adjourn, Phyllis 2<sup>nd</sup>.

Meeting adjourned, 1:27 p.m.

Next meeting is at Annual Conference in October

Respectfully submitted,

Wendy Wedum, Secretary

Topics Suggested for FCS Webinars:

Can Teach:

Name	Topic
Nori/Jane	Food Allergies/Camps
Lynn Paul	Any Food & Nutrition Topics
Jane	How to download audio books from Montana library
Jona	Bread Baking & Candy Making

Needed Topics:

Food Preservation	Grants – DPPHS focus
Email Management	Time Management
Calendaring/Software Apps, available and how to get it done	Balancing multiple disciplines in one Agent positions
Motivation for personal behavior for health and wealth goals	Diabetes management
Farm to School/Wellness Policy and Extension Agents	Pressure Canning
Parenting Traing	Outlook training