

MEAFCS MEETING

Bozeman, MT - May 8, 2002

President Judy Johnson called the meeting to order at 10:10 AM at the Wingate Inn. Those in attendance were: Judy Johnson, Karen Tyra, Phyllis Hansen, Diann Pommer, Terry Egan, Teresa Terry, Sandy Bailey, Phyllis Dennee, Marsha Goetting, Peggy Lombard, Ardis Oelkers, Sheila Friedrich, Tara Andrews, Bernice Mason, Laurie Lutt, Gloria Bennett, Denise Seilstad and Jennifer Wells. Guests were Mary Zartman and Dave Bryant. Judy thanked administration and specialist for their support that allowed the professional update.

Everyone was asked to think about one idea for a fund raiser and one idea for spending the professional development dollars, these would be asked for later in the meeting.

New member certificates were presented to Teresa Terry and Denise Seilstad.

Secretary's report: Terry Egan made a motion to dispense with the reading of the minutes. Motion was seconded and passed.

Treasurer's report: Karen Tyra presented the treasurer's report. Karen asked that those members that had not requested the \$200 from the professional development dollars let her know if they would be requesting the dollars before August.

Reports were given by the specialists.

Sandy Bailey reported on the CYFAR grant. There were two communities chosen, Miles City/Terry and Rocky Boy Reservation. Miles City/Terry will be focusing on out-of-school time and Rocky Boy will be focusing on computer training. The task force topics were diversity, technology training and best practices for programming for youth and families at risk.

Marsha Goetting asked that anyone willing to contact former members to let her know. One idea would be to send them a new Montguide.

Lynn Paul reported that: she would be e-mailing information about ServSafe materials; the value added update will include food safety and that she may use dollars to put a manual together; she did a TV show on MT PBS and there will be a tape available; she is working on a tribal college food safety program; and that she is planning a teleconference for updates during the year for agents.

National Convention is in October and those members that plan to attend are Ardis Oelkers, Dana Thompson, Karen Tyra, Mike Vogel, Phyllis Hansen, Judy Johnson and Terry Egan. Voting delegates will be Judy Johnson and Karen Tyra.

Scholarship committee reported that Ardis Oelkers was awarded the scholarship for professional development.

Terry Egan presented certificates to those members that completed the NEAFCS challenge. This was an activity to build stakeholder support.

Sheila Friedrich reported on the constitution revisions. Changes and additions were made and members are asked to review and back to either Sheila or Ardis with input. They tried to alien our constitution with the national bylaws, there will be a vote at the next meeting.

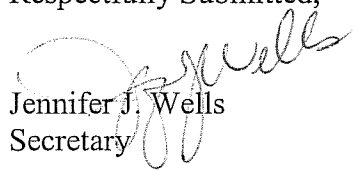
Judy asked for fundraising ideas, those suggested were: sell 100 calendars for \$20, dollars are given back with a drawing of those purchasing the calendars; auction item (e-bay type) through extension listserv, would need to find out if this is legal, Bernie Mason would be willing to donate the item; donate the amount of one meal, a bakeless bake sale idea; raise dues; Extension and Experiment Station cookbook; bring a speaker in and use as a fundraiser, dovetail with MAFCS; See's Chocolate or World's Finest Chocolate; logo on t-shirts, pins (family), keychain from MT Silversmith, Cream of the West products, may be able to sell at the national convention, rent may be \$100 for a booth. Committee to review these ideas are Bernie Mason, Phyllis Hansen, Karen Tyra and Laurie Lauth.

Judy asked for ideas for using the professional development funds, there were two suggestions: bring in a speaker and piggy back with another conference, such as MAFCS or Dietetic Association; and defray expenses for an FCS update if dollars are not available from administration.

Judy will explore the idea of a listserv for MEAFCS.

Meeting adjourned.

Respectfully Submitted,


Jennifer J. Wells
Secretary

MAEFCS

~~MAFCS~~ - May 8, 2000 Wingate Inn, Boyema mt

Jennifer Wells
Karen Tyn
Phyllis Hansen
Dawn Pommer
Terry Egan
Jeresa Berry
Londy Bailey
Phyllis Dennee
Mary Carlman
Marsha A. Goetting
Gene Bryant
Ross Strombunt
Ardie Beckers
Shelto Fridica
Tara Andrews
Bernice Mason
Laure Lantz
Marcia Bennett
Chuse Sulstad

Attendance

Kathy Revello ☺
~~Sara Andrews~~
Karen Tyra
Prymi Hansen

Mary Baitman
Lynn Paul
Denise Salstad

Lesly Bailey
Marsha Goetting
Bernie Mason
Jane Wolney
Shula Fridrich
Ardis Beckers
Jennifer Wells

Mike Vogel
Jimmy Anderson
Judy Johnson
Dawn Pommer
Gloria Bennett
Dress Derry
Phyllis Dennee
Reeve Harris

MEAFCS Executive Meeting
Bozeman, MT - May 8, 2002

President Judy Johnson called the meeting of the executive committee to order at 7:30 AM at the Wingate Inn. Those in attendance were Judy Johnson, Karen Tyra, Diann Pommer and Jennifer Wells.

Professional Development Scholarship applications were presented. Karen moved to award Ardis Oelkers the scholarship for \$500 to be used to attend national convention. Motion seconded and passed.

Judy and Karen will be voting delegates at the national convention.

Review items for membership meeting. Members will be asked for fundraising ideas and also how to use the remaining professional development dollars, we will know what is left after March 2003. Karen is estimating \$2800 if everyone uses their dollars. Karen needs to know how many will be requesting dollars before August so that dollars can be transferred.

Judy reviewed the agenda for the meeting. Constitution bylaws will be reviewed.

Diann Pommer will send a note out this fall concerning a farewell to Terry Egan.

Karen will assist Judy with the share session.

MAFCS MEETING
Bozeman March 19, 2002

Judy Johnson called the meeting to order at 6:20 pm at Johnnie Carinos. Those in attendance were: Guests were Woody Ekegren and Theresa Terry. Terry Egan made a motion to dispense with the reading of the minutes.

Karen Tyra gave the treasurer's report. The CD has dollars that are designated as professional development dollars and the remaining is for scholarship. Marsha Goetting has donated \$100 from a speaker's fee that she received and has requested that it be added to the scholarship fund.

Budget was presented. Terry Egan asked Mike Vogel if he is receiving dollars from the director's budget to assist with his position as FCS Program Leader. Mike stated that he does not receive dollars from the director's budget. He stated that specialists have given dollars from their budget and that he can continue to use the \$500 that has been given by the association. Diann Pommer moved that all dollars designated for voting delegates come from the professional development dollars and not from income funds. Discussion followed, motion passed. Bernie Mason motioned to accept the budget, motion passed.

Sheila Friedrich announced that awards are due. Mike Vogel reminded everyone of the housing award. Encouraged members to apply as many are doing excellent programming in the area of housing.

Adopt-a-member project was discussed. Judy passed out a list of past members and those wishing to participate were asked to sign.

Judy asked for volunteers to serve on a committee to review the bylaws, one area to be examined is the language. Ardis Oelkers and Sheila Friedrich volunteered.

Judy presented the slate of officer nominations. Secretary – Denise Seilstad, Treasurer – Karen Tyra and Vice President of Membership Resources – Jane Wolery. Terry Egan moved to accept the proposed ballot of nominations, seconded and passed.

Scholarship was discussed. Diann Pommer stated that no one had applied last year. The application was passed out. April 15th is the date applications are due to Judy Johnson, the scholarship will be \$500.

Professional Development dollars were discussed. There is \$3000 left in the account. Members have until March 2003 to request dollars. Judy Johnson stated that the Western Regional meeting would be held in Billings in Feb 2003. She suggested that the association use dollars to send another officer. Terry Egan also suggested we explore the possibility of others from our state to attend the session that the general speaker is presenting. Karen moved that we pay the vice president's expenses to attend, motion seconded and passed. Mike Vogel asked if a member's unspent profession development dollars could be put into marketing. It was decided that this was not possible as the

dollars were designated for professional development. Terry Egan suggested that members bring suggestions to the May FCS update of how these other dollars should be used. Tabled until the May meeting.

National meeting will be held in Kansas City. Judy will be one of the voting delegates. Two auction items are being requested. Bernie Mason volunteered to get one item and The east side agents volunteered to get an item.

Mike reviewed items for the May update. Marsha Goetting will be hosting a social on the 6th at her house. During the May meeting there will be time set aside for agent sharing during the Wednesday lunch.

Bernie announced that MSU-B would give credit for serve safe training. If interested call her for more information.

Denise Seilstad announced that the Montana FCS Conference would be held April 25-26 in Lewistown.

Meeting adjourned.

Respectfully Submitted,

Jennifer J. Wells
Secretary

March 19th, 2002

Attendance

Jennifer Wells

Judy Johnson

Jan Anderson

Phyllis Demme

~~Wendy~~

Gloria Bennett

Wendy Egan

Deann Pommer

Teresa Terry

Jenise Silstad

Loren Tupa

Phyllis Hansen

Sandy Bailey

Bernie Mason

Shute Friedrich

Ardis Deekers

Tony Egan

Emmanuel

MEAFCS AGENDA
Tuesday, March 19, 2002

CALL TO ORDER

1. Introductions of state officers and committee chairpersons
Introductions of guests/new members
2. Secretary's Report - Jennifer Wells
3. Treasurer's Report - Karen Tyra

BUSINESS

1. Adopt-a-member - Marsha
2. Committee to revise MEAFCS By-Laws
3. Election of Officers
 - Secretary - Denise Seilstad has agreed to run
 - Treasurer - Karen Tyra has agreed to run
 - VP Member Resources - Jane Wolery has agreed to run
4. MEAFCS Scholarship - Diann
Amount available and application date
5. Professional Development Money
Each MEAFCS member was granted \$200 professional development funding to be used in 3 years. The deadline is March 2003. Currently there is \$6975 left with \$2600 of that being spoken for if all members use the \$200.

Discussion for future use of funds:

- Continue support of \$250/voting delegate for NEAFCS?
 - Mike
 - Others
6. Other Budget Concerns - Karen
 7. NEAFCS 2002 Annual Conference - Kansas City, MO, Oct. 5 - Oct. 10
 - how many are going?
 - voting delegates?
 - 2 auction items

8. Mike Vogel - Program Leader's items for discussion
 - May FCS Update
 - FCS Advisory Board
 - FCS Marketing Booklet
 - MEAC FCS Representatives
 - Marketing
 - FCS leadership statewide
 - Enhancing agent capacity
9. Do we need to conduct further business at May Update?

DATES AND ANNOUNCEMENTS

1. Upcoming Conferences
 - Oct 5-10, 2002 - Annual Session, Kansas City, MO
 - Sept 21-25, 2003 - Galaxy, Salt Lake City, UT
 - Oct 3-7, 2004 - Annual Session, Nashville, TN
 - Sept 25-28, 2005 - Annual Session, Philadelphia, PA
2. Agent Sharing Session will be held May 9th at Update Training.
3. Western Region Director is available for visits to conferences or updates. NEAFCS will provide transportation, food and lodging is provided at the local level. A workshop can be presents on leadership development, public affairs, or aspects of NEAFCS. Let an officer know if you think this may benefit MEAFCS next year.
4. There is \$1200 in national funds available for Tribal College staff programming in FCS to attend Annual Session. They do not have to be an NEAFCS member.

MEAFCS Proposed Budget 2002-2003

	<u>Regular Funds</u>	<u>Prof. Dev. 2000</u>	<u>Scholarship</u>
BALANCE (3/14/02)	\$4,400.73	\$6,975.00	\$3,288.23
 INCOME			
Dues (24 members)	<u>\$1,560.00</u>		
TOTAL	\$5,960.73	<u>\$6,975.00</u>	<u>\$3,288.23</u>
 EXPENSES			
Dues to NEAFCS	\$ 960.00		
Voting delegates	500.00	\$500.00	
Non-voting Delegates–national meeting		500.00	
12 Members professional development @\$200 w/i 1 yr.		<u>\$2,400.00</u>	
State FCS Program Leader	500.00		
Extension Day on the Hill	200.00		
Stamps	35.00		
Office Supplies	<u>40.00</u>		
Scholarship (\$608.04 currently available)?			<u>500.00</u>
TOTAL	\$2,235.00	\$3,400.00	
 BALANCE (3/01/03)	 \$3,725.73	 \$3,575.00	 \$2,788.24

MEAFCS Proposed Budget 2003-2004

	General Fund	Prof. Dev. 2000	Scholarship
BALANCE (2/07/03)	\$4,621.90	\$4,475.00	\$2,847.36
 INCOME			
Dues (24 members)	\$1,625.00		
TOTAL	\$6,246.90	\$4,475.00	\$2,847.36
 EXPENSES			
Dues to NEAFCS	\$ 1,000.00		
Voting delegates	<i>500</i>	<i>-25 each →</i>	
Non-voting Delegates-			
State FCS Program Leader	400.00	(LOWERED BY \$100 TO GET BALANCED BUDGET)	
Extension Day on the Hill	100.00		
Postage	35.00		
Office Supplies	25.00		
Scholarship (\$167.17 currently available)			0
TOTAL	\$1,560.00		
 BALANCE (3/01/04)	 ????	 ?????	 \$2,847.36

Prof. Development

THIS IS A STARTING POINT. WHAT TO DO ABOUT PROF. DEV. GRANT MONIES? WHAT TO DO FOR MORE INCOME?

LEVEL II — INVOLVEMENT:

Check each goal completed. Complete six goals to receive a certificate of recognition.

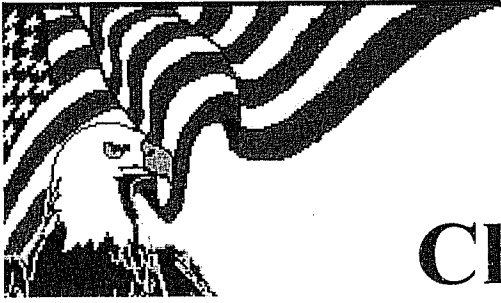
- Join your state association public affairs committee.
- Develop a better understanding of the current legislative efforts of your university, state Extension system, or state professional association.
- Share a verbal 30 Second impact story or issues dialogue with a policymaker.
- Join community organizations to develop relationship with local policymakers, i.e., Chamber of Commerce, Community Leadership Program.
- Participate in public policy skills training provided by Extension or another organization.
- Learn the names and expertise of the staff in your congressional offices and issues of importance to your legislators.
- Learn more about public affairs skills from an experienced co-worker.
- Write letters to your legislators about an issue of interest and to thank them for votes on issues which strengthen families
- Subscribe to the NEAFCS Public Policy ListServ through the NEAFCS web page at www.neafcs.org OR by email to: majordomo@listserv.msue.edu and type "subscribe neafcs" in message area.
- Invite legislators and/or staff to participate in Extension planning of educational events.
- Encourage clientele to call, write or visit a policymaker s office regarding family and consumer issues.
- List your own goal _____

LEVEL III — LEADERSHIP:

Check each goal completed. Complete six goals to receive a certificate of recognition.

- Join and get involved with the NEAFCS Public Affairs Committee
- Organize a meeting with regional Congressional staff to discuss significant public issues and Extension program impacts.
- Serve on a local issue education committee appointed by policymakers.
- Identify clientele that can inform policymakers about the impacts of Extension programs.
- Introduce yourself to a federal legislator by calling or visiting their local office with family and consumer science program information specific to current legislation.
- Offer assistance to policymakers by providing research data concerning community issues affecting family and consumers.
- Organize a legislative response network for area or state association members concerning family, consumer and community issues.
- Organize or join a local coalition for networking and collaboration with agencies and organizations concerned with family, consumer and community issues.
- Attend the annual JCEP (Joint Council of Extension Professionals) Public Issues/Leadership Development (PILD) conference to increase knowledge of public policy education.
- Sponsor educational programs to develop clientele s public policy skills.
- Work with community leaders to organize a forum on a local public affairs issue.
- List your own goal _____





NEAFCS Challenge 2002

Name (printed) _____
State _____
Signature _____

Completing the NEAFCS Challenge 2002 will increase the member awareness, involvement and leadership in Public Affairs. Members are encouraged to complete as many goals as possible at each level, including a new category called "List your own goal" for each level. Members who complete at least six goals at any level will be recognized at the 2002 NEAFCS Annual Session. At least six goals under one level must be completed.

Completed forms should be forwarded to your state Public Affairs chair or Vice-President. State contacts should compile the names and the level completed and forward a typed list no later than September 10, 2002 to Terry Egan, NEAFCS Stakeholder Support Task Force Chair, Cisel Hall Room 102, 1500 University Drive, Billings, MT 59101-0245. Or email to tegan@montana.edu All names submitted will be presented a certificate of completion and will be eligible for prizes awarded at NEAFCS Annual Session.

LEVEL I — AWARENESS:

Check each goal completed. Complete 6 goals to receive a certificate of recognition.

- Vote in all elections.
- Learn the names of your state and federal legislators and their committee assignments.
- Add local and state policymakers to Extension newsletters or other program information mailing lists.
- Read and develop an understanding of public issues affecting family and consumer sciences.
- Attend town meetings, community receptions, and open houses to meet state and/or federal legislators.
- Attend local policymaker meetings such as County Commission, Fiscal Court, City Council, Planning Commission, School Board, etc.
- Learn more about long range community issues through review of local comprehensive plans, strategic planning surveys, etc.
- Develop understanding of Cooperative Extension funding at the local, state, and federal level.
- Send marketing brochures, program impacts or fact sheets to local, state and federal policymakers to develop understanding of the Extension mission.
- Develop a 30 Second impact statement that can be shared with policy makers.
- Attend committee hearings and regular sessions at the State Legislature.
- List your own goal _____

National Extension Association of Family and Consumer Sciences

Transaction Report

03/01/01 Through 03/14/02

Date	Num	Description	Memo	Category	Clr	Amount
BALANCE 02/28/01						605.27
03/30/01	485	Barbara Hoffmann	CYFAR Conference, San Di...	2000 Prof. Development		-200.00
04/10/01	DEP	Deposit	Donation from Marsha Goet...	Scholarship		100.00
04/10/01		Transfer Money		[Passbook Savings]		500.00
04/10/01	486	MSU Extension Service	FCS#246901--FCS Coordin...	Gifts Given		-500.00
04/10/01	487	U.S.Post Office	Stamps	Postage and Delivery		-6.81
04/11/01	TXFR	Donation To Scholarship	Remains in checking	[MAEHE Scholarship]		-100.00
05/22/01	DEP	Deposit	Dana Thompson	Dues		30.00
05/22/01	488	Jane Wolery	Log mdl grad crt + mileage	2000 Prof. Development		-200.00
05/22/01	489	NEAFCS	1 member--Dana Thompson	Dues and Subscriptions		-40.00
05/31/01		Transfer Money		[Passbook Savings]		600.00
05/31/01	490	Phyllis Hansen	Pathways to Health MDA ...	2000 Prof. Development		-200.00
05/31/01	491	Karen Tyra	Pathways to Health MDA C...	2000 Prof. Development		-200.00
06/25/01		Transfer Money		[Passbook Savings]		500.00
06/25/01	492	Judy Johnson	Pathways to Health MDA C...	2000 Prof. Development		-200.00
06/25/01	493	Terry Egan	NEAFCS Conference	2000 Prof. Development		-200.00
06/26/01	494	Smoky Mountain Dist. TEAFCS	Corsage-DSA recipient	Gifts Given		-10.00
07/11/01	DEP	Deposit	Sandra Bailey	Dues		60.00
07/17/01	495	NEAFCS	1 member--Sandra Bailey	Dues and Subscriptions		-40.00
08/08/01		Transfer Money		[Passbook Savings]		1,500.00
08/10/01	496	... Jennifer Hubbard	Voting Delegate	--Split--		-500.00
08/14/01	497	Denise Seilstad	NEAFCS Conference	2000 Prof. Development		-200.00
09/19/01	498	... Diann Pommer	Voting Delegate	--Split--		-500.00
09/19/01	499	Denise Seilstad	NEAFCS Conference	2000 Prof. Development		-100.00
09/19/01	500	Mike Vogel	NEAFCS Conference	2000 Prof. Development		-100.00
09/19/01	501	Sandra Bailey	NEAFCS Conference	2000 Prof. Development		-100.00
09/19/01	502	Terry Egan	NEAFCS Conference	2000 Prof. Development		-100.00
09/19/01	503	Bernice Mason	NEAFCS Conference	2000 Prof. Development		-100.00
09/26/01		Void	Unable to attend NEAFCS	2000 Prof. Development		100.00
09/27/01	504	... Terry Egan	pr/silent auction	--Split--		-49.97
09/27/01	505	Mike Vogel	NEAFCS Conference	2000 Prof. Development		-25.00
09/27/01	506	Denise Seilstad	NEAFCS Conference	2000 Prof. Development		-25.00
09/27/01	507	Bernice Mason	NEAFCS Conference	2000 Prof. Development		-25.00
11/13/01	508	U.S. Post Office	Stamps	Postage and Delivery		-6.80
11/19/01	DEP	Deposit	Goetting, Pommer, Paul, De...	Dues		260.00
11/26/01	DEP	Deposit	Seilstad, Vogel, Dennee, Be...	Dues		260.00
12/07/01	DEP	Deposit	Wolery, B. Hoffmann, Baile...	Dues		225.00
12/07/01	509	Diann Pommer	Reimburse to send material...	Postage and Delivery		-7.35
12/31/01	DEP	Deposit	Tyra, Egan, Oelkers, Johns...	Dues		390.00
12/31/01	510	U.S. Post Office	Stamps	Postage and Delivery		-6.80
01/15/02	DEP	Deposit	Wells, Hubbard, Hansen	Dues		195.00
01/25/02	DEP	Deposit	Dana Thompson	Dues		65.00
01/28/02	511	NEAFCS	23 members	Dues and Subscriptions		-920.00
03/11/02	DEP	Deposit	Laurie Lutt	Dues		65.00
TOTAL 03/01/01 - 03/14/02						187.27
BALANCE 03/14/02						792.54
TOTAL INFLOWS						4,850.00
TOTAL OUTFLOWS						-4,662.73
NET TOTAL						187.27

MEAFCS Financial Statement
March 1, 2001 -March 14,2002
All Funds

Balance carried forward (checking, CD) \$16,948.04

Income

Dues	1,550.00	
C.D. interest	346.14	
Scholarship interest	120.99	
Donation to scholarship	100.00	
Passbook interest	<u>61.52</u>	
		<u>2178.65</u>
	(Down \$1,617.28 over '01)	\$19,126.69

Expenses

	Regular	2000 Prof Dev
National Conference (voting delegates)	\$500.00	\$ 500.00
NEAFCS Auction Item	24.97	
Dues to NEAFCS	1000.00	
Extension Day on Hill		
FCS Program Marketing	500.00	
Postage, delivery, certification	27.76	
Supplies		
Corsage-DSA recipient	<u>10.00</u>	
	\$2,062.73	
Delegates to NEAFCS Convention		500.00
2000 Professional Dev. Grant Requests		<u>1,400.00</u>
(Remaining=\$6,975.00)		\$2,400.00
		(Up \$666.80 over '01)
		<u>\$4,462.73</u>
		\$14,663.96

BREAKDOWN OF FUNDS (by account)

-C.D. (First Security Bank, Bozeman [Renewed for 3 mos. @ 5.20%, 4.32%, 3.91% & 2.42% APY respectively]) (Interest-\$467.13)		\$12,304.72
-Available	\$9,116.49	
-MAEHE Scholarship (\$150.87)		\$3,188.23 (25.9%)
-Donation to scholarship		<u>100.00</u>
		\$3,288.23
(Total interest in scholarship = \$608.04—includes donation)		\$12,404.72
-Passbook Savings (2.59% APR)		1,466.70
-Checking		<u>792.54</u>
		\$14,663.96

BREAKDOWN OF FUNDS (by allocation)

-2000 Professional Development		\$6,975.00
-MAEHE Scholarship		3,288.23
-General Fund		<u>4,400.73</u>
		\$14,663.96

(down \$2,284.08 over 2001)

Sheila Friedrich reported on the constitution revisions. Changes and additions were made and members are asked to review and back to either Sheila or Ardis with input. They tried to alien our constitution with the national bylaws, there will be a vote at the next meeting.

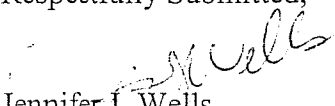
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Secretary