

MEAFCS Meeting
Billings Hotel Convention Center
April 25, 2001

The meeting was called to order by Diann Pommer at 12:20 PM..

Members and guests present were Sheila Friedrich, Tara Andrews, Bernie Mason, Julie Riley, Jennifer Hubbard, Jennifer Wells, Diane Dolan, Mike Vogel, Dana Thompson, Phyllis Hansen, Barb Andreozzi, Dr. Sandy Bailey, Diann Pommer, Marsha Goetting, Jane Wolery, Karen Tyra, Terry Egan, Laurie Lutt, Betty Thompson, Lynn Paul, Corinne Cramer, Dr. Dave Bryant, Dr. Greg Weisenstein, Dr. Sharon Quisenberry, Phyllis Dennee, Judy Johnson and Mary Zartman.

Introductions were made of those present. Mike Vogel introduced the new Family and Human Development Specialist, Dr. Sandy Bailey. Other guests were Dr. Greg Weisenstein, Dean of Education, Health, and Human Development and Dr. Sharon Quisenberry, Dean of Agriculture. Dr. Weisenstein was the guest speaker. Dr. Dave Bryant then addressed the group and presented Dr. Weisenstein with a plaque in recognition of his support of extension.

Jennifer Wells, secretary, handed out the March meeting minutes, Terry Egan made a motion that we dispense with the reading of the minutes. Motion passed.

Karen Tyra, treasurer, handed out the treasurer's report. She reported that six members have requested the \$200 professional development dollars.

New business: Sheila Friedrich gave an awards report. Shirley Redding's application will be submitted for the para-professional award. Diann Pommer is the DSA winner.

There has been a suggestion to increase dues. Currently we have had to rely on reserves to cover expenses. Currently \$40 is submitted to nationals and \$20 to the state dues. Diann reported that national dues will not be increasing this next year. Tara Andrews motioned to increase dues \$5 this next year. Motion passed.

Judy Johnson has been nominated as president and Jennifer Hubbard as vice president. Laurie Lutt moved that nominations cease and that we cast an unanimous ballot. Motion passed.

New members were welcomed.

Diann reported that there were two national offices that were accepting applications, these are the vice president of awards and recognition and vice president of public affairs.

Lynn Paul informed members that there will be an open forum of the vice provost candidates. Agents have been e-mailed the specifics. She encouraged everyone to participate. There will downlinks to Billings, Great Falls and Havre. Everyone was encouraged to give feedback on the

candidates.

Old business: Marsha Goetting reported on the adopt-a-member activity. Members agreed that we should continue with the activity.

National conference will be in Portland, Oregon September 30-October 4, 2001. There are currently 6 members that plan to attend. Mike Vogel reported on the travel arrangements that he explored. If there are 10 people attending the cost would be \$65 - \$75 per person for a van from the college. After some discussion members felt that it may work better to fly due to the time commitment. There will be \$500 available to be shared among non-voting members. Diann will e-mail a request for a second voting delegate.

Scholarship Committee: Bernie Mason reported, she handed out a draft of the reworked scholarship application. The committee changed some wording and updated the application. MSU Foundation has been removed as dollars are no longer being held at the foundation. Items discussed were: to remove all signatures, add the revised date, add original year to the name of the scholarship, list an application deadline and that the organization should promote memorials that could be added to the principal. Laurie Lutt made a motion to add 1983 to the name of the scholarship, to add the revised date and to eliminate the back sheet. Motion seconded and passed. Marsha Goetting made a motion that the executive board would set a date that scholarship would be due and serve as the scholarship committee. Motion seconded and passed.

Lynn Paul announced that the Pathways to Health Conference that is coming up in May 2001. The Montana Dietetic Association sponsored two bills during this legislative session. One would expand the school breakfast dollars and the second bill would expand the WIC farmers market program. Lynn will keep us updated. There has also been a grant for seniors farmers market, six sites were chosen across the state.

Meeting adjourned.

A handwritten signature in cursive script, appearing to read "Lynn Paul".

MEAFCS Meeting - 3/21/01
12:20 p.m. - Wingate Inn, Bozeman

APR 20 2001

Meeting called to order by President, Diann Pommer.

Members / Guests present:

Bernie Mason	Phyllis Dennee
Diann Pommer	Merrylee Vukonich
Marsha Goetting	Terry Egan
Corinne Cramer	Mary Zartman
Phyllis Hansen	Linda Williams
Barb Andreozzi	Mike Vogel
Dana Thompson (guest)	Dee McDonnell
Jennifer Hubbard	Denise Seilstad
Judy Johnson	
Karen Tyra	

Minutes passed out from the 3/21 & 3/22/00 and moved to approve as received, passed..

Financial report attached from Treasurer, Karen Tyra.

During the next 3 years (beginning in 2000) members can apply for \$200/year for Professional Development Funds per member. Members must request reimbursement from treasurer. Send Karen receipt(s) for reimbursement. March 20, 2001. Discussion on use of funds.

("You can put it into where ever you want to put it for professional development!")

2001 Budget Presented (attached).

Suggestion from Treasurer- regular income not coming in to cover expenses, may need to adjust dues to cover expenses in next budget year

Scholarship - \$387.00 reported, generated from interest, but budget shows \$300 not the full amount, can increase it for entire amount if prefer. Committee will have the form to use at April Meeting. (Marsha Goetting has the original form to be sent to Bernie Mason & Ardis Oelkers for committee review.)

The 2001 Proposed Budget, approved.

NEW BUSINESS

Award Display

Association requested to support this purchasing a display for Extension Awards. Total

Cost \$500 - Roy Linn reported at the Internal Advisory Meeting. Discussion about safety concerns and increased costs of project.

Motion, "In support of and in the event that the MCEA can not cover the expenses the Executive Board will meet to approve the support of the awards case project," by Karen Tyra. Passed.

Popularized Report:

Discussion:

The reports are distributed to many beyond the traditional Extension audiences. Family and Consumer Sciences Agents need to remember that they are used as a representative sample of Extension programming. All Popularized reports may not emphasize all programs that are being done in the area of Family and Consumer Sciences. Suggestions on how these may be enhanced?

What is Extension doing in Montana? The POP report is used for this purpose. How can this be a positive for FCS.

Pop reports different emphasis in counties-

Most impact or unique - criteria used to focus on. Use as a report for outcomes, documentation - each county is different - some directed to County Commissioners, others to local Legislators.

Possibly a piece to include from a specialist(s) supply a blurb for single agent counties to remember to include the FCS Program in their POP report.

Affirmative action statement needs to be included on Pop report. Mary Zartman will send out the statements to offices. Be careful that the items reported are important - get beyond crafts or items that are a performance issue.

Meeting continues March 22, 2001 Continued....

MEAFCS List- Past members

PILD conference in Washington D.C. - Terry Egan, MCEA and Barb Andreozzi ESP - attending.

Awards- National NEAFCS WEB Site for information

Thank Mike Vogel for sponsoring the National Housing Awards. Home Buyer Education - Oklahoma and Alaska as a group project

MEAFCS Officer candidates: Judy Johnson, President and Jennifer Hubbard, VP. Voting will be in April.

Discussion on transportation for members to the National NEAFCS Conference - Portland, OR. University Vans or rental car vans. Mike Vogel will check transportation and report in April.

Diann reported on 2001 - Oct. 30 - Sept. 4 Portland, OR- NEAFCS national conference

Titles of workshops:

Measuring Impacts

Developmental Assets

Recycling

Candy Business

Food Processing

Tours- Mt, St. Helens, Portland area, etc (pre, during and post)

Share time will happen during the scheduled time on 3/23/01. (Thursday)

Respectfully submitted,

Secretary Pro-Tem, Corinne P. Cramer

MEAFCS EXECUTIVE BOARD MEETING

The executive board tele-conference on January 11th, 2001 at 10:30 am with Diann Pommer, Karen Tyra, Terry Egan, Laurie Lutt and Jennifer Wells participating.

The following business items were discussed:

Membership: Karen sent the last e-mail out on December 28th to request membership dues. Those not submitting membership dues are Phyllis Hansen, Alice Dailey, Mike Vogel, Barb Hoffman, Vicki Braden and Jennifer Hubbard. Betty McCoy has asked about membership and Karen has been in contact. Laurie will contact Barb Hoffman, Vicki Braden and Jennifer Hubbard to discuss membership dues. Terry will contact the two new employees with FSNEP and EDUFAIM to invite them to join the organization. Laurie will contact Amy Jo Krause, part-time FCS agent in Pondera County, to encourage her to join. Diann will order the creed for new members.

Finances: Karen has deposited \$11,000 into a six month CD and there is \$6500 in a passbook savings account. Those dollars in savings was in anticipation of professional development dollar requests. There has been four members who have requested the \$200 professional development dollars that are available to members. Karen will e-mail members that they should notify her if they plan to request any of these dollars within the next six months, she will then decide what amount should be put in the CD when it comes due Feb 11, 2001. Jennifer reported that Betty McCoy called to ask if the organization had budgeted any dollars for Extension Day on the Hill. Jennifer stated that she had told Betty that \$250 had been budgeted, information was taken from the annual meeting minutes.

Election of Officers: Bylaws state that the president and vice president will be elected odd years and secretary and treasurer will be elected even years. Laurie is the vice president and has stated that she does not want to want to run for president. Jennifer Hubbard has expressed interest as vice president. Other suggestions for president were Judy Johnson or Gloria Bennett. These individuals will be asked if they would consider the nomination. If not, Diann will ask for a nominating committee thru e-mail.

National Convention: This past national convention each state was asked to bring two gifts to be used as a fund-raise. Diann has been notified that those gifts from Montana raised \$122. The next national convention is in Portland, Oregon Sept 30 - October 4, 2001. The executive committee discussed that voting delegates be given as many dollars as possible to attend the convention. Another suggestion was that there be dollars available for people who attend as a first year attendee.

FCS Training: March 19-22, 2001 in Bozeman. The organization will have a meeting over lunch on Tuesday, March 20th. Jennifer stated that she would probably not be there, she will send a copy of the last minutes to Diann to distribute to membership and Laurie volunteered to serve as secretary at the meeting.

Annual Meeting: An hour and half lunch has been scheduled during annual conference for the organization to meet for the annual meeting. A social get-together was discussed, it was decided that we would not schedule one.

Awards: It was announced that Jane Wolery won an award for news writing. Everyone was encouraged to submit award applications.

Respectfully Submitted,

J. G. Wells
Secretary

Diann Pommer called the MEAFCS meeting to order on March 22 at 6:00 p.m. at the Grantree Inn, 21 members and 1 guest were present. Diann presented membership certificates and creeds to all members in attendance. She stated that membership had increased this past year, there are 27 members in MEAFCS.

Terry Egan shared Dr. David Bryant's letter concerning the \$11,000 that was received last summer. The dollars are to be used for professional development and the criteria set up by Dr. Bryant include:

- The dollars be used for professional development and training
- To maximize the dollars to largest number of agents and specialists
- To be creative
- To provide an annual report yearly

Terry went on to state that the members were asked to respond to a survey concerning suggestions on how to use the dollars, 15 members returned the survey. The executive board decided that there wasn't enough information and that a decision would not be made until the March meeting on how to spend the dollars. Terry reviewed the results of the survey.

The group suggested that professional development be defined. What is it?

- National and local meetings
- Should decide within the state what our needs are
- Should be able to develop your skills so that you can improve in your job
- Extension and now extension training
- Related to your program area

The survey was divided into three areas: 1) individual, 2) group and 3) extension as a catalyst or sponsor of a statewide training. Options were reviewed from the survey. Those present discussed the various suggestions.

A motion was made by Judy Johnson to award each member \$200 to use for professional development with the remaining balance set aside to provide to a group training or conference. Motion failed.

A motion was made by Bernie Mason that each member would receive \$200 to use for professional development within the next three years and the remainder would be allocated in other ways. Motion passed.

A motion was made by Phyllis Dennee that for the next three years the two voting delegates to National Convention will be given an additional \$250 per delegate. Motion passed.

A motion was made by Mike Vogel that \$1000 be set aside to support up to 10 non FCS agents at \$100/person for the FCS update in May. Motion failed.

To utilize the professional development dollars a member needs to send a statement with the member's name, what the dollars were used for, and receipts to the treasure, currently Karen

Tyra. Dollars are available on a reimbursement basis.

The meeting continued with the MEAFCS agenda. The FCS Update in May was discussed. Terry Egan stated that there were no dollars available for snacks. Billings agents will provide drinks, if the expense is too large they will put out a free will offering container. Terry has a sign-up sheet for others to provide snacks for the three days, contact Terry if you are willing to assist.

Phyllis Dennee stated that there will be a training for the Nutrition Education for Teachers program in the morning and there would be an out of state speaker in the afternoon. Laurie Lauth suggested an update on safe home canning practices.

Marsha Goetting stated that she would present some family financial information and how to market programs. She will also share ideas from other states.

Mike Vogel suggested that Tuesday night we schedule a social for MEAC representatives in the area of FCS to meet agents and to invite life members to join us for the evening. At this time we could also have a farewell to Steve Duncan. Following the discussion the decision was to provide hors d'oeuvre and wine for Tuesday night, all members will contribute \$5 and Billings agents will arrange to have food catered.

The suggested budget for the new year was discussed. Marsha Goetting stated that she had done some computations and that there is only \$550 remaining after national dues are paid. Comments made to increase income were to increase dues or a fund raiser, such as a silent auction or to host a conference. This next year's budget will have the line item for professional development will be zero, voting delegates will receive \$500, line item for delegates will be zero, Program Leader \$250 and Extension Day on the Hill \$250. Bernie Mason made a motion to accept the budget as amended, motion passed.

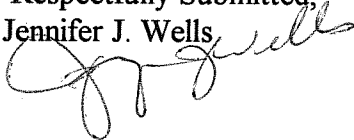
Several agents shared programs and other ideas, thanks. Bernie Mason discussed the MAFCS Conference in Fairmont Hot Springs for April 13 and 14, 2000.

Everyone was reminded that national award applications are due and that many of those award dollars have increased, many of them double.

Secretary and treasurer nominees have been requested. Karen Tyra agreed to run for treasurer and Jennifer Wells was asked to run for secretary.

Meeting adjourned.

Respectfully Submitted,
Jennifer J. Wells



15 total responses--

SURVEY 1:

QUESTION 1: How should we spend the professional development monies?

A few suggestions/ideas have been made, they are listed below, along with a budget amount.

Please add ideas and/or suggestions to the list. (Remember, we will vote on all options collected in the second survey.)

- Provide support for members to attend national conferences-NEAFCS or other professional association-- \$3000 approx \$500 each for 6 people
any member who wants to apply
members who have not attend a national conference
- Some short term activities, some long term activities
- Support one or two members to Public Issues Leader Development training in Washington DC in spring (other state associations support members)- send one representative in 2000 and 2001. \$1000-\$2000.
- Sponsor a statewide Family and Consumer Sciences conference driven by extension and information gathered from Community Family Forums to discuss issues in the state affecting families. Fall 2001 at the earliest. \$5000-\$6000 seed money to be leveraged with other funds, grants.
- Spilt the money evenly among members for professional development opportunity of their choosing. Members would submit plan for using monies along with funding request. \$11,0000
- Sponsor a statewide training for FCS agents, use money to provide national speaker(s).
- Training for all on evaluation- effective evaluation methods, how to conduct focus groups, how to report evaluation results
- Update training for all on teaching methods, learning styles and quality program development strategies
- A workshop by Dr Stephen Covey (or his staff)
- **Other:** Please give enough detail to describe activity and suggest a budget amount:

RESPONSES

- A nationally recognized speaker or workshop that could be bought to Montana to benefit the whole group, from outside extension so we can see another perspective.
- Utilize half money for professional development and use these people as resources to come back and put on-teach/demonstrate programs or information to other FCS agents at a training using other half of funds to support this training/sharing
- 2-3 part update with an expert in the field which would include a process or project that would help us use it in our community
- we need a list of possible professional development options--specialist may know of opportunities, but we don't have access to information

- include some kind of renewal in with training given
- fund a statewide project that would put us on the cutting edge and help market our work
- graduate courses pertaining to role as FCS agent
- workshops pertaining to subject area
- association state and national meetings
- \$1000 to support the annual 6 Community Family forums
- establish an Extension tools and techniques component or a series on learning styles, teaching methods, evaluation and quality program development strategies that enhance skills of extension professionals
- provide professional development training to help agents acquire more effective skills to maintain balance between work and other aspects of life; to help agent look at the "whole person" in terms of wellness and job performance; and "broaden horizons without broadening the workload.
- to assist agents professionally to seek out and prepare for and enjoy a fulfilling retirement

QUESTION 2: Who is eligible to use professional development funds?

- 6 MEAFCS/NEAFCS Members only
- 4 Extension staff with FCS responsibilities, but not members of MEAFCS
- Any Extension Staff
- 5 - no response in email to this question

Comments:

Everyone, it comes from our salaries and should be used for the good of every FCS agent

MEAFCS, others could participate for a fee

include others with FCS responsibilities or do programming in FCS area

QUESTION 3: The Executive board has decided to collect input on how to spend money, then follow-up with a second survey to prioritize spending. The board will then begin to allocate money. Do you approve of this process?

- 9 Yes, continue with gathering input in this way
- No (Please provide an alternative suggestion)
- 6 no response

COMMENTS?

Who would decide who gets money?

Anytime people apply for funds, there is a committee that decides "value". What value is it to extension. It could be that there may not be a direct value to extension for a couple of years. Or the training could turn out to be a bust.

Need more info on what's available, specific topics before we can finalize and disperse money

The association should define what is considered professional development. I think we all have ideas, but something concrete would provide a basis for applications. Is it professional meeting, coursework, seminars...

I would like to see some kind of matching format. In other words, I don't think awards should be honored for complete expenses. I want a person to believe enough in what they are requesting the funds for to devote some of their own money toward it. On the other hand, if a person has completely paid for one professional development opportunity out of their own funds and are requesting coverage for a second opportunity, this should be taken into account.

Some sharing with the membership is an appropriate "thank you". Something besides a 5 second "it was a good meeting". Let us learn from those who receive "our" funds. Report back what are you going to do as a result of attending xyz

WHAT DO WE DO FROM HERE?

Group like items together?
Ask agents to prioritize this list?

Suggestions for defining professional development, having a committee decide on individual requests, and a plan to report or bring back something to the membership are good.----Should we as a board begin here

Should the final decision/discussion of what to do take place at our March meeting?
Are there items on this list that need to be decided on or fund before March?

MEAFCS met March 21, 2000 at Professional Development Week in Bozeman, MT. President Diann Pommer called the meeting to order. Those present introduced themselves, sixteen members were present.

Laurie Lauth made a motion that we dispense with the reading of the minutes, there were no corrections or additions. Minutes were made available to all of those present.

Karen Tyra gave the treasurer's report. The checkbook balance on March 17, 2000 was \$2,274.08, there are two CDs, one for \$11,255.08 and the second \$4,985.05. The first CD contains the professional development money that had been received from the director's office. The second CD contains \$2,068.68 of available dollars to the organization and \$2,916.37 that has been set aside for MAEHE Scholarship. Karen distributed a proposed budget, it was decided to remove the proposed \$500.00 for professional development. Mike Vogel made a motion that the \$500.00 that is budgeted to the State FCS Program Leader be divided with \$250.00 to the program leader and \$250.00 contributed to Extension Day on the Hill activities. Motion passed. The acceptance of the budget was tabled until the Wednesday evening meeting where the professional development monies will be discussed.

Committee Reports:

Professional Development - NEAFCS Challenge - Terry Egan reported that she is a member of the National Public Affairs Committee along with Tara Andrews. The Millennium Challenge 2000 will continue again this year. Public affairs and issues are important and everyone was encouraged to complete the challenge form that Terry distributed. Please return these to her. Several members completed the challenge last year. Karen Tyra asked about information on how to do a 30 second story, which is one of the options. Terry suggested that we may want to do a session during May FCS training.

Jennifer Wells reported on the history of the MAEHE Scholarship. The scholarship was established in 1983. The discussions through the years has been that when the interest has accumulated to \$300.00 it will awarded to a member for professional development through an application process. The scholarship was awarded in 1990 to Gayle Muggli and in 1992 to Karen Tyra. It may have been awarded at other times but Jennifer was unable to find any documentation. Karen Tyra stated that she will separate the interest on the CD so that we know the amount of interest accumulation, the estimate is that the interest may be approximately \$236. 18. Ardis Oelkers has volunteered to chair the Professional Development Committee and Bernie Mason will assist.

Awards - Diann Pommer announced that Bernie Mason will receive the Distinguished Service Award for the year 2000. Sheila Friedrich is Awards Chairperson and announced that award applications need to be into her this week.

Old Business:

Professional Development money will be discussed Wednesday, March 22, at 6:00 p.m. at the Grantree Inn.

New Business:

Upcoming conferences

Successful Strategies in Weight Loss - April 6, 2000, Billings, MT
MAFCS Conference - April 13-14, 2000, Fairmont Hot Springs
Weight Realities - April 26-28, 2000, Jackson Hole, WY
Extension FCS Training - May 9-11, 2000, Billings, MT
Public Issues Leadership Conference - April 2-5, 2000, Baltimore, MD
NEAFCS 2000 - October 15-19, 2000, Baltimore, MD
NEAFCS 2001 - September 30-October 4, 2001 - Portland, OR
NEAFCS 2002 - October 6-10, 2002, Kansas City, MI
NAE4-HA 2000 - November 5-9, 2000, Denver, CO
NAE4-HA 2001 - October 2001, Bismarck, ND
Galaxy II 2003 - September 18-26, 2003, Salt Lake City, UT

Life Members - Diann Pommer has received a list of life members from national. The list was reviewed. Those having any of these members in their county are asked to check on their current address and if they still live in the community. There were several past members that have retired and some of the members present thought that they had joined as a life member. Mike Vogel suggested that we ask life members to become involved in our professional organization. Member Resources Committee Chair, Betty Thompson, was asked to invited life members to become active in our organization, Marsha Goetting will assist.

Diann Pommer stated that there has been some discussion of national continueing with affiliated members and active members. She read the definition and discussion followed. The consensus of the group was that it would be better to be an active member.

Reporter - Diann Pommer announced that the Reporter would be coming out once a year and that it will be containing articles that are research based.

Program Leader's Report - Mike Vogel reviewed various items and updated the organization, following are comments from Mike.

- Everyone was thanked for their support and patience.
- Reminded everyone that the organization needs to promote FCS daily and when we make a suggestion to the program leader or tell a success story to also notify the Director of Extension, the director needs to hear from the field faculty.
- Steve Duncan's resignation is effective June 30, 2000. Members need to let the director know that you support that position and want to see it filled. Mike has been asked to write a justification of the position, which he has done. Field staff need to have the areas they are concerned with in their Plans of Work, this shows the importance of the various subject matters.
- There was comment that the association may want to send a letter in support of the position.
- Mike does not know if the budget situation on campus will have an effect on the position.
- Updated us on the strategic plan which will be discussed later in the afternoon.

- MEAC met last month and Mike feels good about the new representation, there is a small group representing FCS. The new members representing FCS asked about events that may be coming up that they could be involved in, Mike asked permission to invite them to the May update.
- If you have folks that you think would be interested in MEAC call Mike with the names and addresses.
- Members are encouraged to bring forth FCS issues at area meetings.
- Summer Family Institute brochures are available, Mike has not been in contact with the State FCE group lately, he encourages everyone to include these members in our audiences.

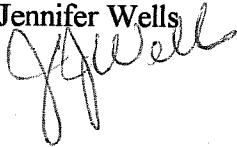
National Awards - Terry Egan

1999 DSA was Phyllis Dennee, Corinne Cramer received the Financial Management Award, Bernie Mason, Dayle Hayes and Terry Egan received an award for their Milk Mustache Campaign. Millennium Challenge Certificates went to Marsha Goetting, Peggy Lombard, Karen Tyra, Phyllis Hansen, Diane Dolan, Ardis Oelkers, Phyllis Dennee and Terry Egan.

Meeting was adjourned until Wednesday night, March 22, 2000.

Respectfully Submitted,

Jennifer Wells



March 22nd - Dennee Mtn Grantree Inn

Jennifer Wells
Jane Woley
Gless Lombard
Mike Vogel
Betty Thompson
~~Ang Anderson~~
Shelia Friedrich
Sue M. Coy
Diane Nolan
Judy Johnson
Phyllis Hansen
Laurie Laith
Gennifer Hubbard
Dense Seustad
Bernice Mason
Alice Dailey
Gloria Bennett
Dave Bryant
Terry Egan
marsha Goetting
Phyllis Dennee
Dawn Pommec

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Park
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Blaine Co.
Custer Co.
Sheridan
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Yellowstone Co EFAEP
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Rosebud-Treasure Co.
Fergus County
Yellowstone Co -
Missoula Co.
Sanders Co
MSU EXT - Bozeman
FSNEP
BZN - MSU
Bozeman
Missoula County